Instructions for Parents and Guardians: Filling Out Documents Online

1. Go to <https://www.pdf2go.com/edit-pdf>
2. Click “Choose File”
3. Select the file you want to edit
4. Use the options on the top of the page to edit the document
* Use “text” to write
* Use “pencil” to color or draw
1. Save your document by clicking “save as” and then “save”
2. The document will pop up towards the bottom of the page. You need to name it and save it somewhere on your computer
3. Now, you are ready to upload the assignment onto Teams!

If you have any questions, please don’t hesitate to contact me!

Kind regards,

Ms. Elly