Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**My Editing Checklist**

**Directions**: Answer each of the following questions by putting a check

() in the “YES”, “NO” or “Corrected” boxes.

|  |  |  |  |
| --- | --- | --- | --- |
| **Questions** | **YES** | **NO** | **Corrected** |
| 1. Did I **re-read** my writing to check for mistakes? |  |  |  |
| 2. Did I start each sentence with a **capital letter**? |  |  |  |
| 3. Did I end each sentence with a **period**, an **exclamation point**, or a **question mark**? |  |  |  |
| 4. Did I **space my words** and **write neatly**? |  |  |  |
| 5. Did I **circle** any words that I think are misspelled? |  |  |  |
| 6. Did I use a **Dictionary** or **ask for help** spelling words? |  |  |  |
| 7. Did I tell “**WHO?**”, “**WHAT?**”, “**WHEN?**”, “**WHERE?**”,  “**WHY?**” and “**HOW?**”? |  |  |  |
| 8. Did I **ask someone else** to read my writing to check for mistakes I might have missed? |  |  |  |