A picture containing computer

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Video Conferencing Guideline for Parents and Students

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| Permission   * Any participation in video conferencing with your teacher should have parental/guardian consent. * You should not record or capture any part of the presentation. | A drawing of a cartoon character  Description automatically generated |
| Web Camera   * Consider your background and any personal information you will be displaying like photographs or personal items. * Be careful of capturing other people in view of the web camera. * Be careful of who can be overheard when your microphone is on. * This is a school activity and you should be dressed appropriately. | A picture containing table, drawing  Description automatically generated |
| Behaviour   * Be a respectful listener while a teacher or another student is speaking. * Do not be a distraction to others. * Your teacher is the moderator and will guide participation in the conference. | A close up of a logo  Description automatically generated |
| Etiquette   * Good practice is to turn off your video and microphone while someone is speaking. * More than one speaker at a time can be difficult to understand. * Set your microphone and speaker settings to appropriate levels. * Come prepared and on time. | A close up of a sign  Description automatically generated |
| Chat   * The sidebar chat tools should be used only for classroom discussion. * Language used in the chat should be safe and respectful to others. * Use proper sentences and avoid ‘texting’ or ‘social media’ style chat. | A picture containing cake, small, clock, table  Description automatically generated |