

EXPECTATIONS

Overall Expectations

1. Your behaviour in class must not prevent the teacher from giving the lesson or interfere with anyone else's opportunity to learn. This means only one person talks at a time.
2. Observe all safety rules of a science lab. This includes no food or drink (other than water) in the classroom during instructional time.
3. Arrive to class on time and prepared with your supplies (notebook, workbook, pen, pencil, eraser, ruler, calculator). If you enter the classroom after the bell has gone, it is your responsibility to make sure that you have been marked late instead of absent for that class.
4. Complete and hand in your homework and assignments on time.
5. Cell phones are not permitted during class time.*

*Note: This is a Provincial Government directive. Make sure your phone is OFF or on SILENT and tucked away in your bag or pocket so you are not tempted to use it for any purpose. Your phones should be stored away during class to ensure uninterrupted learning and maximize the benefit of class time.

Not meeting the above expectations may result in your immediate removal from the classroom. Subsequent offenders will be referred to the office for further disciplinary action. Continually not meeting these expectations will result in communication with your parents and a meeting during which we can discuss an arrangement whereby you can meet the expectations and ensure success in this course.

Assignment Expectations

- Assignments are due in class on the due date. If you feel that you have a legitimate reason why your assignment should be accepted late, explain it in writing and attach it to your assignment. Depending on the validity of the reason, the late assignment may or may not be accepted. Late assignments submitted without an attached reason will go directly into the recycle bin.
- Please hand in assignments into the folder designated for your period. All work you turn in **MUST** have your First Name, Last Name, Period and Date clearly printed or marks may be deducted. **No Name... No Mark... No Exceptions!!!**
- Any work (tests, quizzes, labs, questions, homework assignments, etc.) submitted for marking **MUST** be in complete sentences and done in ink... or it may not be marked! Pencil is okay for diagrams and calculations only.
- There may be random Homework Checks (H/W Checks) throughout the course. These will be marked for completion so as long as you've diligently tried to do all the assigned questions, you will get full marks.

CHEATING AND PLAGIARISM

- Any student *suspected* of cheating on a quiz or test and who is unable to justify the action that caused the suspicion, will have his/her paper taken away and this student will receive an automatic grade of “zero” for that quiz or test. Any subsequent offences will be referred to the office for further disciplinary action. It is up to the individual student to make sure that I do not suspect cheating.
- Plagiarism is the copying of another’s work (either published material or another student’s) without using quotes and proper footnoting. Plagiarism is one of the worst crimes of academia. To assume authorship of a piece of work that is not your own is untruthful, disrespectful of the true author, and highly unethical.
- If I suspect plagiarism, the student will receive a grade of “zero” on the assignment until the student brings in their sources, notes and rough work... DO NOT throw these away!! If the student has indeed submitted a work previously authored by someone else, or does not bring in their sources, notes and rough work within one week of being asked to do so, their grade for that particular assignment will remain a zero with NO chance of doing the assignment over. Any subsequent offences will be referred to the office for further disciplinary action.

THE COURSE CONTENT

An outline of the topics to be covered in this course is provided on a separate sheet. This outline will help you keep up as well as provide you with an opportunity to preview topics before we study them in class.

MARKS BREAKDOWN

The entire course will be covered during the allocated Semester. Approximately half way through the Semester, there will be a Reporting Period giving you a “snapshot” of your progress thus far. There will be no MidCourse or Final Exam. There will be a Final Project worth a significant part of your course mark.

Grading will take two categories into account:

1. **Tests (80% contribution toward Grade).**
The test category includes formal tests, practical tests, and quizzes.
2. **Assignments (20% contribution toward Grade).**
The assignment category includes lab reports, homework, general assignments, and project work.

LABORATORY EQUIPMENT

Accidents with equipment happen in laboratory situations. Some such “accidents” are due to carelessness or not properly listening to instructions. If the reason for equipment damage is carelessness or not following instructions, students are financially responsible for reimbursing the school for its replacement.

ABSENCES

Excused Absences

- If the school office is not notified prior to the absence, then a note from home or an email from a parent must be received. This email or note should indicate your full name, the class and period you're in, the reason and date of your excused absence, as well as a phone number where your parent or guardian can be reached during the day to confirm. Note: If the school office is notified prior to the scheduled class then the absence should already be indicated as excused in the system and no further action is necessary. ☺
- **YOU are responsible** for finding out what you missed and making up all missed work.
- You can visit our class TEAM channel to see what assignments you have missed. To see more information about this course, as well as the class calendar which shows the dates of upcoming tests, you can visit this course's website. Go to the school's website <https://mountain.burnabyschools.ca/> and follow the links to "TEACHER SITES" or go directly to <http://sd41blogs.ca/dhananif/>

Unexcused Absences

- This is an absence where a school notification, note or email was not received on or before the first day back. You will not receive credit for assignments missed on these days.

Absences on Test Days

- Quizzes may occasionally "pop-up" with little or no notice, so stay on top of your homework. There will be no opportunity to make up these short quizzes. You will generally be given at least one week's notice for a test. If you know of a reason you will not be there, you must let your teacher know ahead of time.
- If you miss a test due to an excused absence, you will have **ONE** opportunity to make it up during the *Flexible Student Support Time* between 8:05 AM and 9:05 AM on the first Monday immediately following the scheduled test. (**M**ake-up **M**onday) If you miss this opportunity, you will receive a "zero" for the test you were initially absent for. If the first Monday is a day when school is not in session (i.e. Public Holiday or Pro-D Day), then the make up opportunity will take place on the first Tuesday. If for any extenuating circumstances you are unable to write the test on the first Monday, then you **MUST** contact your teacher on or prior to that first Monday to make other arrangements. Failure to do so, will result in a mark of "zero" for the test you were initially absent for.
- If you miss a test due to an unexcused absence (for example if you skip class the day of the test), you will not be given a chance to make it up and will receive an automatic "zero".

REQUEST TO REWRITE A TEST

There will no re-tests. The assigned work is your first interaction with the material. The test is your second. If you do not do the assigned work and as a result, do poorly on the test, you will not get another chance to write the test again. Make sure you complete all assigned work, study the material covered, and are well prepared for every test. If for any reason you feel did adequately prepare for a test but your test mark does not accurately reflect your understanding of the material, see me right away and we will try to work something out in order for you to successfully demonstrate your understanding of the material.

SOME IMPORTANT NOTES

Due to individual privacy issues, taking any sort of pictures, video or audio recording (using a camera, recorder, or any other device) is not permitted in class. If there is something you wish to photograph (eg. a diagram on the whiteboard or notes displayed on the projector), just ask **BEFORE** taking your phone out to snap a picture to ensure no one's privacy is violated.

An important note regarding marks: If you have 100 % on all H/W Check marks and feel you deserve a higher mark, it is **YOUR** responsibility to calculate your overall mark, submit a written proposal titled "Request for Mark Adjustment" accompanied by your calculated overall cumulative mark on paper and the reason why you feel your mark should be adjusted. If a mark adjustment with an additional assignment or project is under consideration, this additional assignment or project must be received **one week before** marks are due and **well before** the day and time marks are posted. There will be absolutely no adjustments once marks have been posted. If you have 100 % on all H/W Checks you have demonstrated good work habits and have done everything you can do yourself to get a good mark so your report card mark **MAY** be adjusted if necessary upon completion of an additional assignment. If you do not have 100 % on all H/W Checks, then you have missed the opportunity to get the highest mark possible.

SOME ADVICE

This course requires a great deal of commitment and hard work to do well and a significant amount just to succeed. Remember to work really hard and do your best from Day 1... that means now!! Don't wait until the end of the course to put in 100 % effort in order to get the grade you want as this strategy will not work. If you only start trying your best near the end of the course, it's very unlikely you'll do very well. So please remember to put in 100 % effort from Day 1 in order to ensure that you are successful in this course and achieve a grade that you are satisfied with and proud of.

"IE" STANDING

- An "IE" (Insufficient Evidence) will be given to students receiving less than 50% *or to students in danger of receiving less than 50%* at a point close to the end of each reporting period. Students can resolve the "IE" standing by bringing their mark up with regular coursework. Students will also have an opportunity to resolve the "IE" standing by completing a project successfully demonstrating their understanding of the material covered. It is the student's responsibility to approach the teacher and present a written proposal no less than two weeks before the end of the reporting period, explaining how they plan to take advantage of this opportunity to resolve their "IE" standing. If the student successfully resolves the "IE" standing, their grade will convert to 50% "pass", otherwise, it will remain as it was. If the student doesn't submit a written proposal in time, they have forfeited this opportunity.
- If a student does not successfully resolve the final "IE" standing, they will be assigned an "F" and not receive credit for the course. This means they will have to retake the course if they desire credit.
- The best time to see me for extra help is during Flex. I am **not** available at lunch. Due to meetings and workshops, I may not always be available after school. However, if you check with me in advance and make an appointment, we can schedule an after school help session on a day that I am available if you are not able to attend Flex.

Please see me during Flex Time or by appointment for extra help.
Seek help early; do not wait until the days just before a test.