



October 2023

Dear families,

This year, to support our learners with **documenting their learning and growth over time**, teachers and students will be using SpacesEDU (www.spacesedu.com), an online portfolio and assessment platform.

SpacesEDU is accessible by web browser or by iOS or Android app. On SpacesEDU, students can demonstrate learning through photos/videos of their class activities, audio recordings of their reflections, and students may submit assignments and receive feedback through the SpacesEDU application. Students can receive feedback from teachers in a variety of ways (picture, video, audio, and written). Teachers can also post on the behalf of students to assist in their documentation of learning.

Families may be invited to view their child's portfolio on SpacesEDU. In a couple of weeks, you will receive an invitation via email to create your own SpacesEDU account. Once you have an account you can view your child's portfolio on a web browser or through the SpacesEDU app.

During the school year, there are occasions where evidence of learning will include group work and whole class activities, and this may be documented as a post in SpacesEDU. Photographs/videos of your student engaged in group work or as a whole class may appear in another student's portfolio that is visible to that student's family. Teachers will be considerate of the images that are posted, and you may request to have an image/post removed at any time. We ask that you respect the privacy of others and not share images of your child's classmates outside the SpacesEDU platform (i.e., in Social Media posts).

As an online service located in Canada, Spaces is bound by both federal and provincial Privacy Laws. Please review the Spaces Privacy Center at www.spacesedu.com/privacy-center/ for more on their commitments.

If you have any questions or concerns, please feel free to contact me.

Sincerely, Ms. Chan