



# Brentwood Park Elementary School

1455 Delta Ave., Burnaby, BC V5B 3G4 604.296-9003 brentwood.burnabyschools.ca

September 12, 2019

**Please note that students will be dismissed at 2:00 p.m. on Thursday, September 19 and Friday, September 20.**

Dear Parents/Guardians:

In order to enhance communication between parents and teachers, we will be having *Parents As Partners Conferences* on **Thursday September 19, 2019 from 2:10 – 6:00 p.m.** If you cannot make it on this date please contact your child's teacher to make alternate arrangements.

These conferences give you an opportunity to share your perceptions about your child's social, emotional and intellectual development with the classroom teacher. Any concerns that you may have regarding your child's academic performance can also be brought to the teacher's attention, giving us the opportunity to create collaborative action plans designed to improve your child's progress.

Before the conference we suggest you:

- discuss the upcoming conference with your child to determine if there are any topics he/she would like you to discuss with the teacher
- reflect upon what you would like to tell the teacher about your child

During the conference, plan to share information regarding:

- your child's attitude toward school
- your educational goals for your child
- your child's special interests, abilities, and talents
- your child's approach to home study and homework
- your child's responsibilities at home
- your family structure, sibling relationships, etc.
- your expectations regarding behaviour and discipline
- any health concerns your child may have
- any other issues that you believe may impact on your child's progress

Note: The above suggestions are designed to guide discussion and are not intended to limit the range of topics you may choose to discuss.

## Parents as Partners Conferences – Thursday September 19, 2019

Please tear off and return this form to the school by **Tuesday, September 17** so that your conference time can be confirmed.

Student name: \_\_\_\_\_

I would like to book a 10-minute conference during the following time period:

- |  |  |
|--|--|
| <input type="checkbox"/> anytime               | <input type="checkbox"/> 4:00 p.m. – 5:00 p.m. |
| <input type="checkbox"/> 2:10 p.m. – 3:00 p.m. | <input type="checkbox"/> 5:00 p.m. – 6:00 p.m. |
| <input type="checkbox"/> 3:00 p.m. – 4:00 p.m. |  |

Parent/Guardian signature \_\_\_\_\_

**This section to be completed by teacher.** Your confirmed time is: \_\_\_\_\_